



IME Co-operative Service Ltd.

आईएमई को-अपरेटिव सर्विस लि.

Date:

Application for Auto/ Hire Purchase /Housing loan

I/ We hereby apply for the following facility from the bank:

Auto Loan / Hire Purchase Loan / Housing Loan/ of NPR _____ for purchase of _____ costing NPR _____ for a tenure of _____ at

the interest rate applied by the bank against the security of:

Tick as appropriate

☐

Registration of vehicle in the bank's name

☐

Registered Mortgage of Land and Building

☐

Others- Please specify

I / We also confirm that the details provided in this form and the documents attached herewith are true and authentic.

Signature of Applicant:

Name of Applicant:

Seal of the Company/ Firm

Account No:

Address:



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Documents Required

Please attach the following documents as applicable

In case of auto loan:

A. For Individuals:

1. Quotation of the automobile
2. Salary Statement in official letter head with seal and sign.
3. Copy of Citizenship Certificate
4. Copy of Blue Book
5. Vehicle Tax Clearance in case of old vehicles
6. Financials of the business

B. For Firms/ Companies

1. Registration Document at the Nepal Government and Tax Office.
2. Memorandum and Articles of Association (If Pvt. Ltd. or Ltd. Companies)
3. Audited Financials (If Pvt. Ltd. or Ltd. Companies)
4. Management Prepared Financials supported by VAT/ TAX return (for Proprietorship/ Partnership Firm)
5. Board Resolution (If Pvt. Ltd. or Ltd. Cos. And Institutions) with their covering letter

In case of Housing Loan

1. Land Ownership Certificate (Lalpurja)
2. Land Revenue Payment Receipt (Tiro Rashid of last three years)
3. Building Tax Payment Receipt of the last three years
4. Certification of Legal Heirs/ and NOC from Legal Heirs (Hakwala Pramanit)
5. Registration Deed
6. Building Drawing Certification from Local Authorities (Naksha Praman Patra)
7. Insurance of Building
8. Family Consent of Present Owner
9. Family Consent of Previous Owner
10. Blueprint of land (Napi Naksha)
11. Certification of construction from Municipality/ VDC in case of purchasing already built house
12. Four Boundary Disclosure (Char Killa Pramanit)